**Overview:**

This process outlines the steps for evaluating a patient who is seeking care after a sexual assault when a SAFE examiner is not available.

**Workflow:**

1. The SAVI Troubleshooter will contact you (the AOC) when there is a case at MSH where an examiner is unavailable.
2. Determine if there is a SAFE trained individual on duty capable of conducting the examination.
3. Coordinate the adjustment of ER staffing to ensure the SAFE trained staff member can attend to the case and properly sign out their patients.
   * It is important to note that SAFE trained staff members cannot receive additional compensation for managing a sexual assault case in the ED, as they are already compensated for their ED shift.
4. If a SAFE trained provider is unavailable, the ED provider from the assigned team will need to perform the examination. Please select a provider with ED experience. Additionally, there are many helpful documents in Epic that can be referenced, especially for those completing a sexual assault case for the first time.